

MINISTRY OF YOUTH DEVELOPMENT AND NATIONAL SERVICE ANNUAL SCHEDULE OF PLANNED PROCUREMENT ACTIVITIES FISCAL 2024/2025

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
Annual Schedule of Planned Procurement Activities 2024-2025 – 40UNDER40										
1.		80141607	40 Under 40 National Mentorship Programme- Launch	Engagement of an Event Management Team to plan and execute the launch of the 40 Under 40 National Mentorship Programme 2025	December 2024	January 2025	1 day	Request for Quotation	N/A	Fixed
2.		80141607	40 Under 40 National Mentorship Programme – 2025 School Caravan	Engagement of an Event Management Team for the execution of the 40 Under 40 National Mentorship Programme 2025 School Caravan	December 2024	January 2025	2 Weeks	Request for Quotation	N/A	Fixed
Annual Schedule of Planned Procurement Activities 2024-2025 – Civilian Conservation Corp (CCC)										
3.		78111502	CCC Cycle 2501- Travelling	Travelling to and from Tobago for various meetings, events, logistical duties etc.	Throughout the duration of the cycle	Throughout the duration of the cycle		Request for Quotation	N/A	Fixed
4.		46181504	CCC Cycle 2501 - Clothing & Equipment	Clothing & Equipment for trainees for next Cycle 2501	December 2024	September 2025	3 Months	Request for Quotation	N/A	Fixed

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5.		78111808	CCC Cycle 2501 - Rent/Lease Vehicles & Equip.	Rental of five (5) vehicles, Skill Training, Graduation	December 2024	September 2025	9 Months	Request for Quotation	N/A	Fixed
6.		14111509	CCC Cycle 2501 - Office Stationary and Supplies	Stationary items (paper, folders, envelopes, staples)	December 2024	September 2025	9 Months	Request for Quotation	N/A	Fixed
7.		47000000	CCC Cycle 2501 - Materials & Supplies	Items for the general maintenance of HQ and all regions (Water, kitchen items, expendable items, cleaning supplies etc.)	December 2024	September 2025	9 Months	Request for Quotation	N/A	Fixed
8.		78181500	CCC Cycle 2501 - Maintenance of Vehicles	Maintenance upkeep and repair of programme vehicles	December 2024	September 2025	9 Months	Request for Quotation	N/A	Fixed
9.			CCC Cycle 2501 - Repair & Maintenance Equip.	Minor Repairs and maintenance of equipment (chiller, freezer etc.)	December 2024	September 2025	9 Months	Request for Quotation	N/A	Fixed

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10.		86132101	CCC Cycle 2501 - Training	Facilitators for skill training phase	April 2025	July 2025	4 Months	Request for Quotation	N/A	Fixed
11.		72100000	CCC Cycle 2501 - Repair & Maintenance Building	Items for the general maintenance and upkeep of the buildings	December 2024	September 2025	9 Months	Request for Quotation	N/A	Fixed
12.		90101603	CCC Cycle 2501 - Food at Institutions	Supply meals for regions (NW, NC, Central and for various events)	January 2025	July 2025	6 Months	Request for Quotation	N/A	Fixed
13.		90101603	CCC Cycle 2501 - Food at Institutions	Catering for meals for Induction phase (NE, SE, SW, SC, Tobago)	January 2025	March 2025	2 Months	Request for Quotation	N/A	Fixed
14.		501992111	CCC Cycle 2501- Food at Institutions	Supply of ingredients for Internship	December 2024	September 2025	9 Months	Request for Quotation	N/A	Fixed
15.		80171602	CCC Cycle 2501 - Promotion, Publicity & Recruit.	Rebranding, various methods of advertising (Google, Facebook, Flyers, Banners)	January 2025	April 2025	1 Month	Request for Quotation	N/A	Fixed
16.		45111500	CCC Cycle 2501 - Other Minor Equipment	Steam Kettle, Sound System	April 2025	June 2025	2 Months	Request for Quotation	N/A	Fixed

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Annual Schedule of Planned Procurement Activities 2024-2025 – Co-operative Development Division (CDD)										
17.	09-004-14D-024	86101601	Management Information System (MIS) Supported Infrastructure and Commence Training for Staff of the Co-operative Development Division	The Project aims to strengthen the regulatory and administrative functions of the CDD. It involves the Digitization of the Dispute Resolution Unit (DRU) and Registry Section. Staff will be trained thereafter. To Procure Laptops and Tablets for Staff	January 2025	March 2025	3 months	Request for Quotation	N/A	Fixed
18.	09-004-14D-024	86132101	Strategic Planning	The Project aims to strengthen the regulatory and administrative functions of the CDD:- Continue development CDD's Strategic Plan and roll out	January 2025	April 2025	4 months	Sole Select	N/A	Fixed

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19.	09-004-14D-027	86132101	Strengthening of the Co-operative Sector in Trinidad and Tobago- To Establish Prudential Standards for Non-Financial Co-operatives	This project aims to ensure a stronger, more resilient Co-operatives emphasizing youth entrepreneurship:- (i) Engage Consultant to Validate Prudential Standards	January 2025	April 2025	4 months	Sole Select	N/A	Fixed
20.	09-004-14D-027	86132101	Auditing of Accounts for all Non-financial Co-operatives	This project aims to ensure a stronger, more resilient Co-operatives emphasizing youth entrepreneurship- (i) To Engage External Auditors from CCD List of Approved Auditors	January 2025	April 2025	4 months	Request for Proposals	N/A	Fixed

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21.	09-004-14D-027	80141607	Strengthening of the Co-operative Sector in Trinidad and Tobago- Junior Co-operative Entrepreneurship Programme in Junior Co-operatives in Primary and Secondary Schools in Fiscal 2023-2024	This project aims to ensure a stronger, more resilient Co-operatives emphasizing youth entrepreneurship- Host Recognition and Reward Ceremony- (i) Rental of Venue (ii) Purchase or Refreshments for Attendees (iii) Awards & Prizes (iv) Promotional Items (v) Prizes (vi) Stationery	January 2025	July 2025	9 months	Request for Quotation	N/A	Fixed

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22.	09-005-06-A002	43231601	Implementation of an ICT System for Junior Co- operative Societies (JCS) in Trinidad and Tobago- Development of Accounting Software	This project aims to digitize the Accounting System of Junior Co-operative Societies throughout Trinidad and Tobago:- (i) Rental of Venues for Information Sharing Seminars in Trinidad and Tobago (ii) Refreshments for Information Sharing Seminars in Trinidad and Tobago (iii) Air Fare and Accommodation for Information Sharing Seminar in Tobago (iv) Ground transportation in Tobago (v) Procurement of Promotional Items for Outreach Programmes (vi) Procurement of Awards and Prizes for Reward and Recognition of Schools with JCS, Teacher Guides and JCS	January 2025	September 2025	9 months	Request for Quotation	N/A	Fixed

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23.		81111801	Other Contracted Services	Consultant Fees- Develop incubator programme, cluster development programme, networking programme, JCEP programme CSA Amendments, software design	January 2025	September 2025	12 months	Request for proposals	N/A	Fixed
24.		80131500	Rent/Lease - Office Accommodation and Storage	Records Management - Offsite storage of documents, Rent, Rental of Venue, Parking Facilities, training, hotel	January 2025	September 2025	12 months	Request for Quotation	N/A	Fixed
25.		86132101	Training	Facilitators Dispute Resolution, Institutional Strengthening Of The Co-Operative Development Division, Strategic Plan	January 2025	September 2025	12 months	Request for proposals	N/A	Fixed

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26.		78142206	Security Services	Security for the ABMA BUILDING 55-57 St Vincent Street, Port of Spain	January 2025	September 2025	12 months	Request for proposals	N/A	Fixed
27.		80141607	Hosting of Conferences, Seminars and Social Functions	Reward and Recognition Ceremony for JCEP- Innovation, Sales and Marketing , Venue Rental, Refreshments and Awards,Outreach Programmes	January 2025	September 2025	12 months	Request for Quotation	N/A	Fixed
28.		78111502	Travelling	Trips toTobago (Hearings, Inquiries, Meeting etc.), ICURN	January 2025	September 2025	12 months	Request for Quotation	N/A	Fixed
Annual Schedule of Planned Procurement Activities 2024-2025 Community Fresh Vegetable and Produce Shade House Programme (CFVPSHP)										
29.		95122500	Infrastructure Development Component of the Community Fresh Vegetable and Produce Shade House Programme	The Infrastructure Development Component supports the setup of shade houses for community farming, providing essential structures and resources to boost local fresh vegetable and produce cultivation.	December 2024	April 2025	5 months	Single Source Selection	N/A	Fixed

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30.		93141811	Promotion of the Community Fresh Vegetable and Produce Shade House Programme	Procurement of promotional items and opening ceremony of shade houses.	December 2024	July 2025	4 months	Request for Quotation	N/A	Fixed
31.		86101500	Provision of Micro-credential Agricultural Training Programme	Training of two (2) cohorts of 150 participants each in Shade House operations and Management for a period of 6 months.	December 2024	August 2025	8 months	Single Source Selection	N/A	Fixed
32.		57333400	Provision of Personal Protective Equipment (PPE)	Purchasing of protective equipment for 300 participants.	December 2024	June 2025	6 months	Request for Quotation	N/A	Fixed
33.		73101600	Provision of Nursery, Chemicals and Tools	To aid in the effective operation of Community Shade Houses	December 2024	June 2025	6 months	Request for Quotation	N/A	Fixed
34.		73101600	Utilities, Security and Other Operational Costs	To aid in the successful implementation of the Community Shade House Project	December 2024	January 2025	12 months	Request for Proposal	N/A	Fixed

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Annual Schedule of Planned Procurement Activities 2024-2025 –G.A.P.P										
35.		86000000	In Service Training for Caregivers/Interns	Professional development training for caregivers to assist them to close the knowledge gap and introduce them to updates and changes in the Elderly Care industry.	March 2025	September 2025	2 weeks	Request for Quotation	N/A	Fixed
36.		78181500	Vehicle Replacement and Upkeep	For the maintenance of the Programme vehicles.	January 2025	September 2025		Request for Quotation	N/A	Fixed
37.		56101700	Furniture & Equipment	To supply furniture and equipment to Administrative and Regional Offices of the Programme	January 2025	September 2025		Request for Quotation	N/A	Fixed

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38.		86132100	Purchase a Replacement Vehicle	To assist with delivery of items and visits across the Regional Offices	January 2025	September 2025		Request for Quotation	N/A	Fixed
Annual Schedule of Planned Procurement Activities 2024-2024 – IAP										
39.		24101625	Tower Crane Operations (HOIST) - Graduation	Catering Service , Décor and Signage , Social Media Management , Videography & photography , PA System , media feed , entertainment , Led screens & content , Master of Ceremonies , Tokens	December 2024	January 2025	1 day	Request for Quotation	N/A	Fixed
40.		20111600	Drilling Rig Operations (D.R.O.P) Graduation	Catering Service , Décor and Signage , Social Media Management , Videography & photography , PA System , media feed , entertainment , Led screens & content , Master of Ceremonies , Tokens	December 2024	February 2025	1 day	Request for Quotation	N/A	Fixed

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41.		86101602	Linesman/Line Clearer (FUSE) Graduation	Catering Service , Décor and Signage , Social Media Management , Videography & photography , PA System , media feed , entertainment , Led screens & content , Master of Ceremonies , Tokens	January 2025	April 2025	1 day	Request for Quotation	N/A	Fixed
42.		86000000	Pipe Laying (PIPE) Graduation	Catering Service , Décor and Signage , Social Media Management , Videography & photography , PA System , media feed , entertainment , Led screens & content , Master of Ceremonies , Tokens	December 2024	May 2025	1 day	Request for Quotation	N/A	Fixed
43.		86000000	Prior Learning Assessment and Recognition Graduation	Catering Service , Décor and Signage , Social Media Management , Videography & photography , PA System , media feed , entertainment , Led screens & content , Master of Ceremonies , Tokens	December 2024	February 2025	1 day	Request for Quotation	N/A	Fixed

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45.		90101603	Health Care Launch	Catering Service , Décor and Signage , Social Media Management , Videography & photography , PA System , media feed , entertainment , Led screens & content , Master of Ceremonies , Tokens	December 2024	January 2025	1 day	Request for Quotation	N/A	Fixed
46.		86101706	Health Care Training	Training for 200 young persons in Geriatric Care, Care for the Differently Abled and Emergency Medical Technicians		June 2025	6 Months	Request for Quotation	N/A	Fixed
47.		90101603	Health Care Graduation	Catering Service , Décor and Signage , Social Media Management , Videography & photography , PA System , media feed , entertainment , Led screens & content , Master of Ceremonies , Tokens	January 2025	June 2025	1 day	Request for Quotation	N/A	Fixed

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Annual Schedule of Planned Procurement Activities 2024-2025 – IT Department										
48.		81111809	Supporting Network equipment at Head Office (Hyper-converge Infrastructure)	Procurement and Installation of Supporting Network & ICT equipment at Head Office. This equipment includes Hyperconverged Infrastructure Equipment (and supporting software), Switches, Servers, Client Workstation computers, Laptops, Small Form Pluggable modules transceivers, UPS power supplies and upgrade of fiber cabling and ALL other networking and ICT support equipment	November 2024	January, 2025	3 Months	Request for Quota- tion	N/A	Fixed

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49.		43211600	Upgrade of Desktop Clients, accessories and equipments at all Ministry locations	Procurement of ICT Accessories & ICT Equipment (e.g. Hard Drives, Flash Drives, Laptop bags, Mouse, Keyboard, External SSD, Server, Memory Modules Etc.) for Head Office, Youth Facilities, Outer Offices, Camps and Children Homes	November 2024	January, 2025	3 Months	Request for Quota- tion	N/A	Fixed
50.		81111809	Installation of Centrally controlled WiFi services at All Head Office, All Youth Facili- ties and YDAC's (Access Points at Eight Sites)	Procurement of Wireless Access Points, Routers and Supporting Networking Equipment needed by IT Unit to implement this project at all Youth District Offices.	November 2024	January, 2025	3 Months	Request for Quota- tion	N/A	Fixed

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Annual Schedule of Planned Procurement Activities 2024-2025 (National Male Transition Home)										
51.		78102203	Supply & Delivery Of Ration (Annual)	Meat , Peas, Rice , Oil Vegetables and Fruits	Quarterly	Quarterly	N/A	Request for Quotations	N/A	Fixed
52.		76110000	Janitorial	Maintenance of Building, Cleaning of Administrative Offices and Toilets	August 2024	July 2027	3 Years	Single Source	N/A	Fixed
53.		80131500	Rent Lease And Accommodation	Rent and Lease for two (2) Satellite Residents	N/A	Monthly	N/A	Request for Quotations	N/A	Fixed
54.		92121504	Security	24 Hours Security Service at the Home	August 2024	July 2027	3 Years	Single Source	N/A	Fixed
Annual Schedule of Planned Procurement Activities 2024-2025 - The Military-Led Academic Training (Milat) Programme										
55.		46171610	Security Services	To provide Camera Surveillance and Manned Security Services for the MiLAT Compound	December 2024	November 2025	12 Months	Single Source	N/A	Fixed

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56.		50110000	Food at Institution	1 st Quarter Purchase of Food (Dry Ration, Produce and Meats), To provide Breakfast, Lunch, Supper and Snack for a 90-day period	December 2024	November 2024	3 Months	Request for Quotation	N/A	Fixed
57.		53102700	Supply and delivery Uniform	1 st of Bi-annual purchase to facilitate incoming Batch of Cadets in January 2024. These Uniforms also cater for the purchase of Messing and Safety uniforms for departments affected (Maintenance and Transport)	January 2025	December 2024	Two Months	Request for Quotation	N/A	Fixed

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58.		78181500	Maintenance of Vehicle (1st Quarter).	The upkeep of the program's existing vehicles which will cover SUVs, Buses, ambulances, Trucks, and double-cab pickups. This includes the purchase of Tires, and other vehicle parts to keep the program vehicles road-worthy and in preparation for insurance and inspection at the Licensing Office.	December 2024	December 2024	45 days	Request for Quotation	N/A	Fixed
59.		78102203	Repair and Maintenance of Equipment	Repairs and Maintenance of Equipment incorporates all servicing of equipment (kitchen assets, grass-cutting equipment, IT equipment, etc), and equipment maintenance service contracts. This is based on the equipment which needs to be serviced.	December 2024	December 2024	30 Days	Request for Quotation	N/A	Fixed

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60.		81112201	Repair and Maintenance (Building)	This facilitates Materials and supplies for building repairs. Dormitory, Classrooms, Admin Building, container Offices, Gym, Bulk stores etc. It facilitates Plumbing, electrical, gas line repairs, replacement of fixtures and fittings etc, these repairs are effected where necessary.	November 2024	January 2025	90 days	Request for Quotation	N/A	Fixed
61.		72100000	Supply and delivery of Office Equipment (Minor Equipment)	This covers the purchase of Projectors, External Hard drives, and other Minor Equipment.	January 2025	December 2024	30 days	Request for Quotation	N/A	Fixed
62.		78102203	Purchase of Other Minor Equipment	Purchase of Kitchen Equipment Walk-in Freezer, Containers, and much-needed items for the Functioning of the Milat Programme	January 2025	January 2024	45 Days	Request for Quotation	N/A	Fixed

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63.		48101800	Repair and Maintenance of Equipment	Repairs and Maintenance of Equipment incorporates all servicing of equipment (kitchen assets, grass-cutting equipment, IT equipment, etc), and equipment maintenance service contracts. This is based on the equipment which needs to be serviced or repaired.	January 2025	February 2025	30 Days	Request for Quotation	N/A	Fixed
64.		78102203	Supply and Delivery of Bulk Gas (LPG):	Monthly usage = 1600 gallons, annual usage approximately 20,000 gallons. The annual purchase is necessary for a drawdown of stock. .	January 2025	February 2025	30 Days	Single Source	N/A	Fixed

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65.		78102203	Repair and Maintenance (Building)	This facilitates Materials and supplies for building repairs. Dormitory, Classrooms, Admin Building, container Offices, Gym, Bulk stores etc. It facilitates Plumbing, electrical, gas line repairs, replacement of fixtures and fittings etc, these repairs are affected where necessary.	January 2025	March 2025	90 days	Request for Quotation	N/A	Fixed
66.		50110000	Food at Institution	2 nd Quarter Purchase of Food (Dry Ration, Canned food, ground Produce, Vegetables and Meats), To provide Breakfast, Lunch, Supper and Snack for a 90-day period	February 2025	February 2025	3 Months/90 Days	Request for Quotation	N/A	Fixed

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67.		78181500	Maintenance of Vehicle (2nd Q).	The upkeep of the program's existing vehicles which will cover SUVs, Buses, ambulances, Trucks, and double-cab pickups. This includes the purchase of Tires, and other vehicle parts to keep the program vehicles road-worthy and in preparation for insurance and inspection at the Licensing Office.	February 2025	April 2024	45 days	Request for Quotation	N/A	Fixed

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68.		80141607	Supply of Goods and Services for MiLAT Sports Day	<p>This purchase is to facilitate MiLAT's annual Sports Day, Drill Competitions and will entail the purchase of</p> <ul style="list-style-type: none"> <input type="checkbox"/> Awards, Medals and Prizes <input type="checkbox"/> Food Items (Gatorade, water, refreshments etc) <input type="checkbox"/> PA System and DJ Services <input type="checkbox"/> Venue <input type="checkbox"/> Power Supply 	March 2025	April 2025	30 Days	Request for Quotation	N/A	Fixed
69.		81112201	Repair and Maintenance of Equipment	<p>Repairs and Maintenance of Equipment incorporates all servicing of equipment (kitchen assets, grass-cutting equipment, IT equipment, etc), and equipment maintenance service contracts. This is based on the equipment which needs to be serviced or Repaired.</p>	March 2025	April 2025	30 Days	Request for Quotation	N/A	Fixed

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70.		72101500	Repair and Maintenance (Building)	This facilitates Materials and supplies for building repairs. Dormitory, Classrooms, Admin Building, container Offices, Gym, Bulk stores etc. It facilitates Plumbing, electrical, gas line repairs, replacement of fixtures and fittings etc, these repairs are affected where necessary.	April 2025	June 2025	90 days	Request for Quotation	N/A	Fixed
71.		56101700	Purchase of Other Minor Equipment	This will Cover Office furniture, Machinery, Maintenance Tools and Equipment etc.	April 2025	June 2025	30 days	Request for Quotation	N/A	Fixed

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72.		50110000	Food at Institution	3 rd Quarter Purchase of Food (Dry Ration, Canned food, ground Produce, Vegetables and Meats), To provide Breakfast, Lunch, Supper and Snack for a 90-day period	May 2025	July 2025	3 Months/90 Days	Request for Quotation	N/A	Fixed
73.		53102516	MiLAT's Capping Ceremony	This is where the cadets are promoted to different Levels/ ranks. This will entail the purchase of, Garrison Caps, Badges of Rank and other awards.	May 2025	July 2025	30 Days	Request for Quotation	N/A	Fixed

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74.		78181500	Maintenance of Vehicle (3rd Quarter).	The upkeep of the program's existing vehicles which will cover SUVs, Buses, ambulances, Trucks, and double-cab pickups. This includes the purchase of Tires, and other vehicle parts to keep the program vehicles road-worthy and in preparation for insurance and inspection at the Licensing Office.	May 2025	July 2024	45 days	Request for Quotation	N/A	Fixed
75.		81112201	Repair and Maintenance of Equipment	Repairs and Maintenance of Equipment incorporates all servicing of equipment (kitchen assets, grass-cutting equipment, IT equipment, etc), and equipment maintenance service contracts. This is based on the equipment which needs to be serviced or Repaired.	May 2025	July 2025	30 Days	Request for Quotation	N/A	Fixed

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76.		78102203	Supply and Delivery of Office Equipment	This may constitute the purchase of Filing Cabinets, Guillotine, Shredders, Adding Machines etc.	May 2025	July 2025	30 Days	Request for Quotation	N/A	Fixed
77.		56000000	Purchase of Furniture and Furnishings	This Purchase entails the purchase of Mattresses, Lockers, Beds, Desks, Chairs etc.	June 2025	July 2025	30 Days	Request for Quotation	N/A	Fixed
78.		48101800	Purchase of Other Minor Equipment	Purchase of Kitchen Equipment Maintenance Tools and Equipment, mini Refrigerators, Washing machines, Driers, and much-needed items for the Functioning of the Milat Programme	June 2025	July 2025	30 Days	Request for Quotation	N/A	Fixed

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79.		81112201	Repair and Maintenance of Equipment	Repairs and Maintenance of Equipment incorporates all servicing of equipment (kitchen assets, grass-cutting equipment, IT equipment, etc), and equipment maintenance service contracts. This is based on the equipment which needs to be serviced or Repaired.	July 2025	September 2025	30 Days	Request for Quotation	N/A	Fixed
80.		72101500	Repair and Maintenance (Building)	This facilitates Materials and supplies for building repairs. Dormitory, Classrooms, Admin Building, container Offices, Gym, Bulk stores etc. It facilitates Plumbing, electrical, gas line repairs, replacement of fixtures and fittings etc, these repairs are affected where necessary.	July 2025	September 2025	90 days	Request for Quotation	N/A	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
81.		53102700	Purchase of Uniform for incoming Intake. 2nd Half	This purchase is to outfit the intake and replace unserviceable items of the previous intake. This entails the purchase of Uniform, boots, bedding, towel, socks, and all other items required to properly out the Cadets and prepare them for training.	July 2025	September 2025	1 Month	Request for Quotation	N/A	Fixed
82.		50110000	Food at Institution	4 th Quarter Purchase of Food (Dry Ration, Canned food, ground Produce, Vegetables and Meats), To provide Breakfast, Lunch, Supper and Snack for a 90-day period this also caters for financial close and releases after Annual Budget	July 2025	September 2025	3 Months/90 Days	Request for Quotation	N/A	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
83.		78181500	Maintenance of Vehicle (4th Quarter).	The upkeep of the program's existing vehicles which will cover SUVs, Buses, ambulances, Trucks, and double-cab pickups. This includes the purchase of Tires, and other vehicle parts to keep the program vehicles road-worthy and in preparation for insurance and inspection at the Licensing Office.	August 2025	September 2024	45 days	Request for Quotation	N/A	Fixed
84.		48101800	Purchase of Other Minor Equipment	Purchase of Kitchen Equipment Maintenance Tools and Equipment, Lab Equipment, Kitchen Equipment etc.	August 2025	September 2025	30 Days	Request for Quotation	N/A	Fixed

Annual Schedule of Planned Procurement Activities 2024-2025 - The Military-Led Youth Apprenticeship And Re-Orientation Training (Mypart Programme)

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
85.		50110000	Food at Institution	1 st Third Purchase of Food (Dry Ration, Produce, and Meats), To provide Breakfast, Lunch, Supper and Snack for a 90-day period	January 2025	March 2025	3 Months	Request for Quotations	N/A	Fixed
86.		25100000	Vehicles	The purchase of One (1) 25-Seater Bus and 15 Seater MYPART	December 2024	January 2024	45 Days	Restricted Tender	10	Fixed
Annual Schedule of Planned Procurement Activities 2024-2025 – NSP-TT										
87.		80141607	Launch and orientation of the NSPTT- Cultural Awareness	Engagement of an Event Management Team to execute the launch and orientation of the NSPTT- Cultural Awareness	December 2024	February 2025	1 Day	Request for Quotation	N/A	Fixed
88.		86000000	Training for the NSPTT- Cultural Awareness	Engagement of a Consultant to execute the training for the NSPTT- Cultural Awareness	December 2024	February 2025	3 Months	Request for Quotation	N/A	Fixed
89.		93141701	Cultural memorabilia	Engagement of a Service Provider for the provision of cultural memorabilia	December 2024	January 2025	1 Day	Request for Quotation	N/A	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
90.		80141607	Launch and orientation of the NSPTT- Ambassadors Programme	Engagement of an Event Management Team to execute the launch and orientation of the NSPTT- Ambassadors Programme	January 2025	March 2025	1 Day	Request for Quotation	N/A	Fixed
91.		86000000	Training for the NSPTT- Ambassadors Programme. Leadership Training.	Engagement of a Consultant to execute the training for the NSPTT- Ambassadors Programme. Leadership Training.	January 2025	March 2025	3 Months	Request for Quotation	N/A	Fixed
92.		93141701	Memorabilia NSPTT – Ambassadors Programme	Engagement of a Service Provider for the provision of memorabilia NSPTT – Ambassadors Programme	January 2025	February 2025	3 Months	Request for Quotation	N/A	Fixed
93.		80141607	Launch and orientation of the NSPTT- Environmental Sustainability Project	Engagement of an Event Management Team to execute the launch and orientation of the NSPTT- Environmental Sustainability Project	February 2025	April 2025	1 Day	Request for Quotation	N/A	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
94.		86000000	Training for the NSPTT- Environmental Sustainability Project	Engagement of a Consultant to execute the training for the NSPTT- Environmental Sustainability Project	February 2025	April 2025	3 Months	Request for Quotation	N/A	Fixed
95.		93141701	NSPTT memorabilia – Environmental Sustainability Project	Engagement of a Service Provider for the provision of NSPTT memorabilia – Environmental Sustainability Project	February 2025	March 2025	1 Day	Request for Quotation	N/A	Fixed
96.		80171602	Extension of the Social Marketing and Communication Campaign in support of NSPTT.	Engagement of the Service Provider for the extension of the Social Marketing and Communication Campaign in support of NSPTT.	December 2024	December 2024	12 Months	Request for Quotation	N/A	Fixed
Annual Schedule of Planned Procurement Activities 2024-2025 – National Youth Convention										
97.		80141607	Launch and execution the National Youth Convention 2025	Engagement of an Event Management Team to launch and execute the National Youth Convention 2025	December 2024	February 2025	1 day	Request for Quotation	N/A	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
Annual Schedule of Planned Procurement Activities 2024-2025 – Project Management Unit										
98.	D003	72100000	Refurbishment of Youth Training Facilities	California: The refurbishment of the YDCs to maintain their functionality for young people. This project includes renovations to the buildings, refurbishment of the engineering installations, and updates to the Information and Communications Technology (ICT) infrastructure in the youth training facilities.	28 Jul 2022	Feb 2025	18 Months	Open Tender	14 days	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
99.	D003	72100000	Refurbishment of Youth Training Facilities	<p>St. James: The refurbishment of the YDCs to maintain their functionality for young people. This project includes renovations to the buildings, refurbishment of the engineering installations, and updates to the Information and Communications Technology (ICT) infrastructure in the youth training facilities.</p>	8 Mar 2023	Feb 2025	18 Months	Open Tender	14 days	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
100.	D003	72100000	Refurbishment of Youth Training Facilities	<p>Laventille: The refurbishment of the YDCs to maintain their functionality for young people. This project includes renovations to the buildings, refurbishment of the engineering installations, and updates to the Information and Communications Technology (ICT) infrastructure in the youth training facilities.</p>	28 Jul 2022	1 Jul 2023	12 Months	Open Tender	14 days	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
101.	D003	72100000	Refurbishment of Youth Training Facilities	Laventille Desperado: The refurbishment of the YDCs to maintain their functionality for young people. This project includes renovations to the buildings, refurbishment of the engineering installations, and updates to the Information and Communications Technology (ICT) infrastructure in the youth training facilities.	March 2024	March 2025	12 Months	Open Tender	14 days	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
102.	D003	7210000	Refurbishment of Youth Training Facilities	<p>Los Bajos: The refurbishment of the YDCs to maintain their functionality for young people. This project includes renovations to the buildings, refurbishment of the engineering installations, and updates to the Information and Communications Technology (ICT) infrastructure in the youth training facilities.</p>		Dec 2025	39 Months	Open Tender	14 days	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
103.	D003	72100000	Refurbishment of Youth Training Facilities	<p>Palo Seco: The refurbishment of the YDCs to maintain their functionality for young people. This project includes renovations to the buildings, refurbishment of the engineering installations, and updates to the Information and Communications Technology (ICT) infrastructure in the youth training facilities.</p>	12 Dec 2023	Jan 2025	14 Months	Open Tender	14 days	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
104.	D003	72100000	Refurbishment of Youth Training Facilities	<p>Pt. Fortin: The refurbishment of the YDCs to maintain their functionality for young people. This project includes renovations to the buildings, refurbishment of the engineering installations, and updates to the Information and Communications Technology (ICT) infrastructure in the youth training facilities.</p>	12 Dec 2023	Feb 2025	15 Months	Open Tender	14 days	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
105.	D003	72100000	Refurbishment of Youth Training Facilities	<p>Malick: The refurbishment of the YDCs to maintain their functionality for young people. This project includes renovations to the buildings, refurbishment of the engineering installations, and updates to the Information and Communications Technology (ICT) infrastructure in the youth training facilities.</p>	24 Mar 2024	Feb 2025	12 Months	Open Tender	14 days	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
106.	D003	72100000	Refurbishment of Youth Training Facilities	Basilon Street: The refurbishing of the YDCs to maintain their functionality for young people. This project includes renovations to the buildings, refurbishment of the engineering installations, and updates to the Information and Communications Technology (ICT) infrastructure in the youth training facilities.	1 Aug 2024	March 2025	8 Months	Open Tender	14 days	Fixed
107.	D004	72100000	Refurbishment of Youth Development and Apprenticeship Centres	El Dorado YDAC: Refurbishment and upgrades to buildings and installations.	21 Nov 2022	March 2025	29 Months	Open Tender	14 days	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
108.	D004	72100000	Refurbishment of Youth Development and Apprenticeship Centres	Persto Praesto YDAC: Refurbishment and upgrades to buildings and installations.	10 Mar 2022	March 2025	36 Months	Open Tender	14 days	Fixed
109.	D004	72100000	Refurbishment of Youth Development and Apprenticeship Centres	Chatham YDAC: Refurbishment and upgrades to buildings and installations.	10 Mar 2022	Sep 2025	42 Months	Open Tender	14 days	Fixed
110.	D007	30190000	Construction of Youth Development and Apprenticeship Centre	Chaguaramas: Conversion and renovation of a hotel and convention centre into a school campus for technical/vocational skills training as well as external facilities.	4 Aug 2024	Aug 2025	12 Months	Open Tender	14 days	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
111.	D007	30190000	Construction of Youth Development and Apprenticeship Centre	Wallerfield: Construction of a new Youth Development and Apprenticeship Centre.	March 2025	March 2027	24 Months	Open Tender	14 days	Fixed
112.	D011	30190000	Youth Business Park	Camden, Couva: New Construction Business Parks to provide opportunities for skilled and certified youth between the ages of 18- 35 years of age to engage in light manufacturing and agro-processing activities.	September 2025	Aug 2027	24 Months	Open Tender	14 days	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
113.	D012	72100000	Refurbishment & Upgrade of La Horquetta Village Plaza	LaHorquetta: Upgrade and conversion of HDC village Plaza to a Youth Entrepreneurship Hubs. MYDNS intends on establishing the Youth Entrepreneurship Hub for the nation's youth to engage in entrepreneurial retail activities	January 2025	March 2025	4 Months	Open Tender	14 days	Fixed
114.	D013		Youth Business Incubator	New business Incubator Facility to help startup companies and individual entrepreneurs to develop their businesses by providing a full scale range of services, starting with management training and office space, and ending with venture capital financing	September 2025	Sep-26	12 Months	Open Tender	14 days	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
115.	D014	72100000	Refurbishment & Upgrade of CCC Beetham (VMCOTT)	CCC Beetham (VMCOTT): The establishment of the Civilian Conservation Corps (CCC) Programme which will be managed by the Trinidad and Tobago Defence Force (TTDF) to train and develop unemployed youth between the ages of 18 to 25.	April 2025	Nov 2025	8 Months	Open Tender	14 days	Fixed
116.	D014	72100000	Refurbishment & Upgrade of CCC Chaguanas	CCC Chaguanas (VMCOTT): The establishment of the Civilian Conservation Corps (CCC) Programme which will be managed by the Trinidad and Tobago Defence Force (TTDF) to train and develop unemployed youth between the ages of 18 to 25.	April 2025	Nov 2025	8 Months	Open Tender	14 days	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
117.	D019	72100000	National Service Centre	Beach Camp MYPART: The refurbishment and upgrades to existing buildings and infrastructure as well as the construction of new buildings.	9 Jan 2024	Sep 2025	21 Months	Open Tender	14 days	Fixed
118.	D019	72100000	National Service Centre	Mausica: The refurbishment and upgrades to existing buildings and infrastructure as well as the construction of new buildings.	20 Sep 2022	Aug 2025	36 Months	Open Tender	14 days	Fixed
119.	D020	72000000	Construction of Youth Development Centres	La Horquetta: The construction of a modern fit-for-purpose building for non-residential technical/vocational skills training as well as play courts and external works.	24 May 2024	May 2026	24 Months	Open Tender	14 days	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
120.	D020	72000000	Construction of Youth Development Centres	Sangre Grande: The construction of a modern fit-for-purpose building for non-residential technical/vocational skills training as well as play courts and external works.	March 2025	March 2027	24 Months	Open Tender	14 days	Fixed
121.	D020	72000000	Construction of Youth Development Centres	Malabar: The construction of a modern fit-for-purpose building for non-residential technical/vocational skills training as well as play courts and external works.	March 2025	March 2027	24 Months	Open Tender	14 days	Fixed
122.	D021	72100000	Expansion of the Ste. Madeleine Transition Home	Ste. Madeleine: The refurbishment and upgrades to existing buildings and infrastructure as well as the construction of new buildings.	28 Jul 2022	1 Aug 2023	12 Months	Open Tender	14 days	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
123.	D022	72100000	Refurbishment of Sevilla Transition Home for Girls	Brechin Castle, Couva Building 1: The refurbishment and upgrades to existing buildings and infrastructure as well as the construction of new buildings.	7 Mar 2023	Feb 2025	24 Months	Open Tender	14 days	Fixed
124.	D023	72100000	Friendly Societies Building	Refurbishment and upgrades to existing building- Friendly Societies Building	March 2025	Sep 2026	18 Months	Open Tender	14 days	Fixed
125.	D024	72100000	National youth Council Headquarters	Tunapuna: Refurbishment and upgrades to existing building for National Youth Council Headquarters	March 2025	March 2026	12 Months	Open Tender	14 days	Fixed
126.	D025	80141607	Female CHINS	Restorative Programme and Facility for Female Children Need of Supervision (CHINS)	Sep 2025	Sep 2026	12 Months	Open Tender	14 days	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
127.		72100000	Youth Agriculture Homestead Programme	Centeno: The refurbishment and upgrades to existing buildings and infrastructure as well as the construction of new buildings.	March 2025	March 2026	12 Months	Open Tender	14 days	Fixed
128.		72100000	Eastern Caribbean Institute of Agriculture and Forestry	The refurbishment and upgrades to existing buildings and infrastructure as well as the construction of new buildings in Eastern Caribbean Institute of Agriculture and Forestry	March 2025	March 2026	12 Months	Open Tender	14 days	Fixed
129.		72100000	Ste. Madeleine MIC	Refurbishment The refurbishment and upgrades to existing building-Ste. Madeleine MIC	May 2025	Nov 2025	8 Months	Open Tender	14 days	Fixed
Annual Schedule of Planned Procurement Activities 2024-2025 – Youth Agricultural Shade House Project Unit										
130.		80141605	Promotional Items	Promotional purposes eg. Youth Caravan, UWI Expo	December 2024	March 2025	-	Request for Quotation	N/A	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
131.		46171615	Lights and Security Cameras for Tucker Valley	To upgrade the security at Tucker Valley 24/7	December 2024	March 2025	12 months	Request for Quotation	N/A	Fixed
132.		70190100	Minor Equipment	Agricultural Equipment for the YASHP students	January 2025	March 2025	-	Request for Quotation	N/A	Fixed
133.		56000000	Furniture for Tucker Valley	Furniture items to equip the Tucker Valley Location to accommodate Trainees	January 2025	March 2025	-	Request for Quotation	N/A	Fixed
134.		80141605	Promotional Items	Items to promote the YASHP at upcoming events		March 2025	-	Request for Quotation	N/A	Fixed
135.		55101532	Graduation	Graduation for Cohort III of the YASHP	December 2024	January 2025	-	Request for Quotation	N/A	Fixed
Annual Schedule of Planned Procurement Activities 2024-2025- Youth Affairs										
136.		80141607	Hosting of Conferences, Seminars and other Functions	Intake function, graduation etc	December 2024	September 2025	1 Year	Request for Quotation	N/A	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
137.		76110000	Janitorial Services	Cleaning of offices and compound	November 2024	December 2024	3 Years	Request for Quotation	N/A	Fixed
138.		93121503	Security Services	Security at Facilities, Camps and Transition Homes	November 2024	December 2024	3 Years	Request for Quotation	N/A	Fixed
Annual Schedule of Planned Procurement Activities 2024-2025 – Youth Aquaculture Project										
138.		55101532	Graduation Ceremony	A ceremony to signify the completion of the Professional Certificate in Tropical Aquaculture Production and Management by Cohort I of the Youth Aquaculture Project	December 2024	December 2024	1 day	Request for Quotation	N/A	Fixed
139.		80141605	Promotional Items	Procurement of promotional items to be utilized during Outreach exercises for the Youth Aquaculture Project	January 2025	February 2025	1 day	Request for Quotation	N/A	Fixed
140.		44000000	Office Supplies and Equipment	Procurement of office supplies and equipment for the Youth Aquaculture Project Unit	December 2024	January 2025	1 day	Request for Quotation	N/A	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
141.		81112106	Training Service Providers	Procurement of Training Service Providers for Cohort III of the Youth Aquaculture Project Unit	January 2025	September 2025	12 months	Invitation to Bid	N/A	Fixed
142.		80141607	Orientation	A ceremony to signify the commencement of Cohort III of the Youth Aquaculture Project	May 2025	August 2025	1 day	Request for Quotation	N/A	Fixed
Annual Schedule of Planned Procurement Activities 2024-2025 – Youth Division Development Programmes Vote: 09/004/14 D 002 - Implementation of The National Youth Policy										
142.	81/09/004/14/D/002	80141607	National Leadership Training Programme	Designed to build the leadership capacity of 100 youths between the ages of 18-35 within functioning youth led and youth serving organizations across Trinidad and Tobago and to accentuate their roles as agents of change and co-creators of sustainable development	March 2025	September 2025	March 2025 to September 2025	Single Source	N/A	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
143.		80141605	Promotion and Marketing		March 2025	September 2025	March 2025 to September 2026	Open Bidding	N/A	Fixed
144.		14111509	Stationery and Memorabilia		March 2025	September 2025	March 2025 to September 2026	Open Bidding	N/A	Fixed
145.		80141607	Launch		March 2025	September 2025	March 2025 to September 2026	Open Bidding	N/A	Fixed
146.		55101532	Graduation		March 2025	September 2025	March 2025 to September 2026	Open Bidding	N/A	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
147.	81/09/004/14/D/002	80141607	Re-engineering of the National Youth Council TT	The re-establishment of the of a National Youth Council of T&T through a revised organizational model, elections and training of a new Executive. This would be pursued through the procurement of a Consultancy Team.	December 2024	September 2025	December 2024	Single Source	N/A	Fixed

Annual Schedule of Planned Procurement Activities 2024-2025 – Youth Division Development Programmes
Vote: 09/004/14 D 005- Youth Social Programmes

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
148.	81/09/004/14/D/005	80141607	Youth on the Stage- Youth Talent Search	Youth on the Stage is a Talent Search initiative designed to discover talented youths between the ages of 10 to 35 both in individual and group categories throughout Trinidad and Tobago. Youth on the Stage is geared towards the creation of a platform for the exposure of Youth Talent and pathway to employment in the Performing Arts Sector. Finalists will be provided with training and coaching and opportunities in acting, dance, music and art, fields towards careers in the Orange Economy.	December 2024	August 2025	December 2024 to August 2025	Open Bidding	N/A	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
149.	81/09/004/14/D/009	86000000	MYDNS CARES Training Programme	Training and Development- To foster the academic and intellectual development of young persons ages 15 to 19 who are unemployed and do not possess a full CSEC Certificate and provide the opportunity to pursue core subjects and courses to matriculate into higher level education	December 2024	August 2025	December 2024 to August 2025	Single Source	N/A	Fixed
150.	81/09/004/14/D/009	86100000	ALLSET	Technical Vocational Skills Training in Heavy Machinery Operations namely: Skid-Steer, Dump Truck, Backhoe, Bulldozer, Excavator. The Programme provides both practical and theoretical training components.	December 2024	September 2025	December 2024 to September 2025	Single Source	N/A	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
151.		57333400	PPE Gear		December 2024	September 2025	December 2024 to September 2025	Open Bidding	N/A	Fixed
152.		55101532	Graduation		December 2024	September 2025	December 2024 to September 2025	Open Bidding	N/A	Fixed
153.	81/09/004/14/D/009	86100000	CRISP	Technical Vocational Skills Training in Domestic Refrigeration and Air Conditioning equipping youths with the requisite skills and competencies for employment.	December 2024	September 2025	December 2024 to September 2025	Single Source	N/A	Fixed
154.		57333400	PPE Gear		December 2024	September 2025	December 2024 to September 2025	Open Bidding	N/A	Fixed
155.		55101532	Graduation		December 2024	September 2025	December 2024 to September 2025	Open Bidding	N/A	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
156.	81/09/004/14/D/009	78181500	DRIVE	Technical Vocational Skills Training in Auto Mechanics. Trainees will be provided with the technical and practical knowledge required to conduct routine and preventative maintenance on vehicles thereby preparing them for employment in the automotive industry.	December 2024	September 2025	December 2024 to September 2025	Single Source	N/A	Fixed
157.		57333400	PPE Gear		December 2024	September 2025	December 2024 to September 2025	Open Bidding	N/A	Fixed
158.		55101532	Graduation		December 2024	September 2025	December 2024 to September 2025	Open Bidding	N/A	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
159.	81/09/004/14/D/009	86132000	YOUTEC	YouTec facilitates micro credential skills training to young persons 16 to 35 years of age to acquire entry level skills to become successful business owners and or increase their employability. The YouTec Short-Courses Programme provides vocational skills training		September 2025	December 2024 to September 2025	Single Source	N/A	Fixed
160.		80141605	Promotion and Marketing		December 2024	September 2025	December 2024 to September 2025	Open Bidding	N/A	Fixed
161.		55101532	Graduation		December 2024	September 2025	December 2024 to September 2025	Open Bidding	N/A	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
162.	81/09/004/14/D/009	86132000	PROJECT TRENDING	Project Trending targets small business owners and budding entrepreneurs, equipping them with Social Media Management Skills Training that will enable them to effectively market and manage their business on social media platforms.	January 2025	July 2025	January to July 2024	Single Source	N/A	Fixed
163.		55101532	Graduation		January 2025	July 2025	January to July 2025	Open Bidding	N/A	Fixed
164.	81/09/004/14/D/009	43232502	STEP TT	This skills training Programme focuses on preparing youth for 21 st Century jobs through training in: (i) Introduction to Mobile Application Development (ii) Web Design and (iii) Coding. The Programme targets a total of 300 young persons between the ages of 16 to 35.	January 2025	July 2025	January to July 2024	Single Source	N/A	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
165.		55101532	Graduation		January 2025	July 2025	January to July 2025	Open Bidding	N/A	Fixed

Annual Schedule of Planned Procurement Activities 2024-2025 – Youth Division Development Programmes
Vote: 09/004/14 D 029 – Youth Health and Career Education Caravan

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
166.	81/09/004/14/D/029	25101907	Youth Health Career Education Caravan	The Youth Health and Career Education Caravan is a strategic intervention focusing on the following areas: (i) Enhanced Sensitization and Awareness- This project allows the Ministry to interact with youth stakeholders within the various districts; enhancing awareness of the Ministries and Agencies, its programmes and the opportunities available which is beneficial to youth (ii) Access to underserved communities-This caravan will act as a bridge to reach this subset of the youth population as it is intended to bring the caravan to them. (iii)Economic Participation and Empowerment-Proposes the opportunity to host an entrepreneurial market at each caravan in the districts, allowing entrepreneurs from within the community, to set-up and display their products to the public.	December 2024	September 2025	December 2024 to September 2025	Open Bidding	N/A	Fixed

No.	Project Number	UNSPSC Code	Project Name	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
Annual Schedule of Planned Procurement Activities 2024-2025 – General Administration										
167.		78111502	Travelling and Subsistence	Trips to Tobago(hearings,Inquiries, Meeting ,etc)	January 2025	Throughout the fiscal year of the cycle	N/A	Request for Quotation	N/A	Fixed
168.		44120000	Office Stationery and Supplies	Payslips, TD4 paper, Hardware materials, Toiletries	January 2025	Throughout the fiscal year of the cycle	N/A	Request for Quotation	N/A	Fixed
169.		78111502	Official Overseas Travel	Airfare and Allowances	January 2025	Throughout the fiscal year of the cycle	N/A	Request for Quotation	N/A	Fixed
170.		78111502	Official Overseas Travel	Airfare and Allowances	January 2025	August 2025	N/A	Request for Quotation	N/A	Fixed
171.		15000000	Fuel and Lubricants	Supply of fuel and lubricants	January 2025	Throughout the fiscal year of the cycle	DAILY/WE EKLY	Request for Quotation	N/A	Fixed
172.		80141607	Hosting of Conferences, Seminars and Other Functions	Rental of Venue, Caterers, Bunting	January 2025	Throughout the fiscal year of the cycle	N/A	Request for Quotation	N/A	Fixed